

UNOFFICIAL/NOT YET APPROVED  
COUNCIL OF THE VILLAGE OF BOSQUE FARMS  
MINUTES OF THE REGULAR MEETING  
JANUARY 20<sup>TH</sup>, 2022

**1. CALL TO ORDER**

Mayor Russell Walkup called the meeting to order at 5:45 p.m.

**2. ROLL CALL**

Present were Mayor Russell Walkup, Mayor Pro Tem Bill Kennedy, Councilor Ronita Wood and Councilor Bryan Burks. Clerk/Administrator Gayle Jones, Assistant Clerk Mary Langley, Clerk Trainee Robert Pierson, Police Chief Andrew Owen, Division Chief Jeremy Fiedler and Attorney Mark Jarmie.

**3. EXECUTIVE SESSION PURSUANT TO 10-15-1H (2) NMSA, 1978, REGARDING  
HIRING A UTILITY WORKER**

Councilor Burks made a motion to adjourn to executive session at 5:46 p.m. Mayor Pro Tem Kennedy seconded the motion. **Motion carried unanimously.**

Mayor Pro Tem Kennedy made a motion to reconvene at 6:00 p.m. Councilor Burks seconded the motion. **Motion carried unanimously.**

Attorney Jarmie stated that discussion during executive session was limited to 10-15-1H (2) NMSA, 1978, Regarding hiring a utility worker.

**4. SILENT INVOCATION**

Mayor Walkup asked everyone to keep all first responders and healthcare workers in their thoughts as well as everyone working through these hard times.

**5. PLEDGE OF ALLEGIANCE**

Councilor Wood led the Pledge of Allegiance.

**6. APPROVAL/DISAPPROVAL OF AGENDA**

Councilor Burks made a motion to remove items 13A and 14E from the agenda, approving the remaining items. Mayor Pro Tem Kennedy seconded the motion. **Motion carried unanimously.**

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## **7. APPROVAL/DISAPPROVAL OF MINUTES**

### **December 16, 2021, Regular Meeting**

Mayor Walkup stated the minutes for the Regular Meeting on December 16<sup>th</sup>, 2021 would stand as presented.

## **8. DEPARTMENTAL REPORTS**

Division Chief Fiedler gave the EMS and FD report for December 2021 as well as the annual report for EMS and FD. Division Chief Fiedler advised the cardiac monitor is on hold due to an error on the quote. Division Chief Fiedler stated we would be looking to hire a medic after February due to the current paid medic leaving to go to another department.

Police Chief Owen proceeded to Presentations prior to giving department report.

Chief Owen gave the PD report for December 2021 as well as the annual PD report for 2021.

## **9. PRESENTATIONS**

Police Chief Owen recognized two (2) young girls for their assistance in raising money in December for the Toys For Tots fundraiser. The girls raised enough money to help fifteen (15) families during Christmas.

## **10. MAYOR & COUNSELOR'S REPORT**

**Councilor Wood** stated the Library is adding some ancestry and digital books. The library has received five (5) new computers. The Library was awarded a micro grant they applied for in the amount of five hundred dollars (\$500.00). There was a new little library installed at South Bosque Loop and McNew.

**Councilor Burks** nothing to report.

**Mayor Pro Tem Kennedy** nothing to report.

**Mayor Walkup** encouraged everyone to congratulate Lt. Sterba on her upcoming retirement and thank her for her service with the Village.

## **11. TREASURER'S REPORT**

Clerk Trainee Pierson gave the treasurer's report for the month of December 2021. Mayor Pro Tem Kennedy made a motion to approve the treasurer's report. Councilor Burks seconded the motion. **Motion carried unanimously.**

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**12. NON-AGENDA ITEMS-DISCUSSION LIMITED TO 1 ½ MINUTES**

Lee Whorton, a resident of the Village, stated she spoke with the Village of Los Lunas and they were wanting to donate their old Christmas lights to the Village of Bosque Farms. Whorton requested the Councilor's email addresses be posted to the Village website. Whorton requested the Village raise the rates for leasing water rights. Whorton requested the Village work on getting an updated master plan in place.

**13. OLD BUSINESS**

**A. Consideration of Appointment to the Planning and Zoning Commission**

Item was removed from Agenda.

**14. NEW BUSINESS**

**A. Discussion/Consideration of Contract with Cisco**

Councilor Burks gave overview on what's included in the contract in order to live stream the meetings. Attorney Jarmie stated he reviewed the contract and requested he have time to consult with Cisco's attorney prior to entering into a contract. There was discussion. Item was postponed until Attorney Jarmie consults with Cisco.

**B. Discussion/Consideration of Comprehensive Plan Update**

Clerk Administrator Jones gave explanation on the need to update the Comprehensive plan and the cost for hiring MRCOG to assist with the update. The quote from MRCOG was twenty-five thousand dollars (\$25,000.00). There was discussion. Item will be added to February 2022 Regular Meeting Agenda for a vote.

**C. Consideration of Appointment to the Library Board**

Mayor Walkup recommended Janet Baber be appointed to the vacant position on the Library Board. Councilor Wood made a motion to appoint Janet Baber to the Library Board. Mayor Pro Tem Kennedy seconded the motion. **Motion carried unanimously.**

**D. Consideration of Destruction of Records**

Mayor Walkup gave overview of the records for destruction. Councilor Burks made a motion to approve the destruction of the records listed. Mayor Pro Tem Kennedy seconded the motion. **Motion carried unanimously.**

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**E. Consideration of Appointment of Fire Chief**

Item was removed from Agenda.

**F. Consideration of Hiring a Utility Worker**

Mayor Pro Tem Kennedy made a motion to hire Nicholas Gipson as utility worker. Councilor Wood seconded the motion. **Motion carried unanimously.**

**13. ADJOURNMENT**

Mayor Walkup adjourned the meeting at 6:57 p.m.

**PASSED, APPROVED AND ADOPTED THIS 17<sup>th</sup> DAY OF FEBRUARY 2022.**

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Russell Walkup, Mayor

(SEAL)

ATTEST:

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Gayle A. Jones, Clerk/Administrator